



Cofinanciado por
la Unión Europea

Inclusion Opportunities in Erasmus+ Incoming: Students and Staff

Updated 20/05/2025

Information from
SEPIE adjusted to
UCA's procedures



Content

- ▶ Types of additional grant due to inclusion policy
- ▶ Additional grant for students with fewer opportunities (fixed expenses) (Fewer opportunities)
- ▶ Conditions for the grant “Fewer opportunities”
- ▶ Support for Inclusion (real expenses): SUPPORT
- ▶ Financeable expenses with SUPPORT
- ▶ Procedures with the University of Cádiz



Types of additional grant due to inclusion policy

Fewer opportunities

- ▶ Additional support for students with Fewer opportunities. (Fewer opportunities)
- ▶ Specific conditions of the students.
- ▶ Fixed grant.
- ▶ How to request and prove it (see pages 8-9).
- ▶ Only for students.
- ▶ If the student is eligible for more than 1 concept of Fewer opportunities, the possible grants **DON'T** add up.

Support

- ▶ Support for inclusion. (Support)
- ▶ **ONLY** expenses related with disabilities and physical or mental health problems properly justified.
- ▶ A grant based on real expenses. Payment for the quantity that appears on invoice or quote.
- ▶ How to request and prove it(see pages 10-12).
- ▶ For students and staff.
- ▶ A student with Support also receives the “Fewer opportunities” grant.
- ▶ All invoices must be kept and presented to the UCA at the end of the mobility.

Does not apply to zero-grant, virtual mobilities or virtual periods.



Fewer opportunities

Additional grant for the students with fewer opportunities (fixed expenses).

Studies or training.

Long-term and sort

Only for Erasmus+ **KA171** students.

2-12 months

additional **250** euros/month



Conditions for Fewer opportunities

1. Disabilities. Official Disability Certificate of at least 33%
2. Socioeconomic barriers.
 - a) Studies grants from the home country similar to the grants given by the General State Administration
 - b) Insertion Income
 - c) Risks of social exclusion or social emergency
 - d) Large family or single parent family
 - e) Victims of terrorism or gender-based violence
 - f) Orphanhood
 - g) Dependency
 - h) Students with a full-time job
3. Health problems. Official Certificate by an specialist
4. Cultural differences. Refugee status



Support for Inclusion (Support)

- ▶ Students receive the Support (based on invoices or quotes) and the grant for Fewer Opportunities
- ▶ Teaching and Administrative staff may also request this grant
- ▶ Support needs to be requested **before** the **start** of mobility
- ▶ Deadline is the **1st of June, 2026** for those participants included in project 2024
- ▶ An invoice or quote must be presented
- ▶ The UCA's Internationalization Office will carry out the procedure with the National Agency and, if it is approved, the requested quantity will be granted to the participant



Financeable expenses with **Support**

1. Special/Adapted transport for the participants in their movements **in the home country or destination country**.
2. Personal assistance during the stay or in the preparatory visits.
3. Professional Services (for example, physiotherapy)
4. Preparatory visits (always before the start of mobility. In and out travel + stay).
5. Other specific expenses derived from the accredited disability of the participant.
 - a) Expenses related to the adaptation of the participant's accommodation in the destination country.
 - b) Expenses related to the shipment of necessary items to the participant from the home country to the destination and return of those same items from the destination country to the home country (for example, medicines from home country to Spain).



Procedures with UCA. Fewer opportunities

1. Check your profile at ORIUCA (mobility management platform)

ORIUCA. Example of Fewer opportunity funds in the participant's profile:

- **SEPIE** (*Becarios MECD curso anterior a movilidad*) días a pagar: mín: 1, máx: 14. A pagar desde día 1 hasta día 14. Según estancia : **5 días** (0 meses y 0 días).

Línea de pago	Cantidad	Tipo	Periodicidad	Total
BAND_40 (2000-2999 km)	360,0 €	Pago por banda de distancia	Pago único	360.0€
Estudiantes con menos oportunidades	100,0 €	Pago simple	Pago único	100.0€
				460.0€



Procedures with UCA. Fewer opportunities

- If you believe that you have the right to the condition of Fewer opportunities because, for example, you are a member of a single-parent family or large family or have a full-time job and the additional grant due to inclusion does not appear in your mobility's profile (financing area), send the supporting documentation to erasmus.inclusion@uca.es. All documentation must be official. If the documents are in any other language that is not Spanish, a sworn translation of the document is required.
- If the document is valid, the granting is automatic. And it will appear in your ORIUCA profile.



Procedures with UCA. Support

- ▶ If you believe you have the right to the Support (you have a disability grade higher than 33% and you need some type of adaptation, you have health problems), send the supporting documentation to erasmus.inclusion@uca.es. All documents must be official. If the documents are in any other language that is not Spanish, a sworn translation of the document is required. If the official document is written in English a sworn translation to Spanish is **NOT** required. The position or the invoices must also be attached.
- ▶ Deadline for presenting a request for Support in UCA for Project 2024 mobilities: **1st of June, 2026.**
- ▶ The University of Cádiz will carry out the procedure with the Spanish National Agency.



Procedures with UCA Support

Quote items	Motive/Description	supporting documents	Amount in Euros (including decimals, if applicable)
Special/adapted transport	Taxis commute airport $25,83 \text{ €} \times 4 = 103,32 \text{ €}$	Information on web page with fees from the taxis' company	103,32
Personal assistance	Travel to Cadiz for assisting in preparatory visits for 5 days Dates: 5-9 /10/2024 Distance range: 309 € + Individual support: $120 \text{ €} \times 5 = 600 \text{ €}$	Fees Application for staff from Annex 3	909
Professional Services	Physiotherapy sessions following treatment regime (2 each month, 5 months) $55 \text{ €} \times 2 = 110 \text{ €/month}$	Proform invoice	550
Preparatory visits	Dates: 5-9/10/2024 Participant flight: 324 € Participant accomodations 4 days: $80 \text{ €} \times 4 = 320 \text{ €}$	Screenshot of the flight company's information Web information with the accomodation fees of the hotel	644
Other expenses	2 medicine shipments following treatment regime: $25 \text{ €} \times 2 = 50 \text{ €}$	Screenshot of the shipment simulation through Correos	50
Total			2.256,32

Example of Quote and justification



Procedures with UCA.

Fewer opportunities and Support

- ▶ It is **NOT** possible to request the condition of Fewer opportunities or the Support after the mobility.
- ▶ If the student/staff extends/reduces the duration of the stay, the grant to fewer opportunities and the support is extended/reduced. In the case of Support, the extension is not automatic and it is needed to repeat the request to the National Agency (same procedure).
- ▶ If the condition of Fewer opportunities or the Support does not appear on the signed grant agreement, a signed amendment will be needed. The UCA's technician will contact you about this matter.



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Thank you for your attention!

In case of any doubt or question, please write to erasmus.inclusión@uca.es