

Vicerrectorado de Internacionalización

INTERNATIONAL MOBILITY GRANTS FOR INCOMING STUDENTS FROM PARTNER UNIVERSITIES IN NON-ASSOCIATED THIRD COUNTRIES WITHIN THE FRAMEWORK OF ERASMUS+ KA171 PROGRAMME

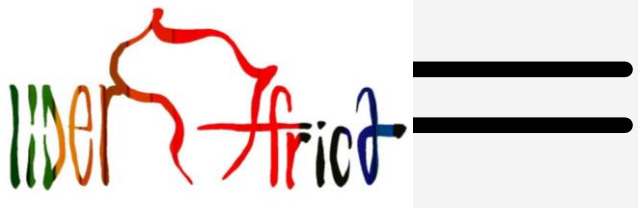
ACADEMIC YEAR 2025-2026

TransFrontEU



Table of contents

01	Terms and Conditions	06	Consortium's obligations: before, during, after mobility
02	General eligibility requirements	07	Obligations of admitted students: before, during, after mobility
03	Pre-selection, nomination and online application by the Partner University	08	Dissemination
04	Admission procedure for students by the Consortium: online application	09	Promoting: Gender equity, inclusion and diversity policies and digital transformation
05	Resolution of the Call	10	Annexes and Timing



1. TERMS AND CONDITIONS OF THE CALL

The Erasmus+ KA171 SMS IN (incoming student mobility for studies purposes) programme offers students from non-associated third countries partner universities the possibility to carry out a study stay at one of the Consortium Universities TransFrontEU during the **second semester of the academic year 2025-2026**.

Beneficiary students:

- Exempted from tuition fees
- Able to use Consortium's facilities without additional costs (excluding services with fees that are also applicable to Consortium's students). Students nominated for the full grant will receive an Erasmus+ funded grant for travel and maintenance expenses

Home University:

- **Must recognise the totality of the study activities** approved in the Learning Agreement and satisfactorily completed at the UCA



2. GENERAL ELIGIBILITY REQUIREMENTS FOR STUDENTS

- Be enrolled in Bachelor, Master or Doctorate studies in one of the partner universities of the Consortium within the framework of the Erasmus+ KA171 programme, **both at the time of application and during the stay (Annex 1)**
 - Be **shortlisted and nominated** by the home university.
 - Not to have participated in the Erasmus+ programme in the same study cycle (Bachelor/Master/Doctorate) for more than **9 months**.
 - For undergraduate students: prove a **B1 level or higher of Spanish** (CEFR). The level of Spanish may be accredited by means of the Diploma de Español como Lengua Extranjera (DELE) of Instituto Cervantes.
- i** Students who cannot prove their language level by means of the DELE Certificate, may apply to take a free level test organised by Centro Superior de Lenguas Modernas (CSLM) in UCA.
- i** Exceptionally, Master's and PhD students (with research stay) may present a certificate of English and/or French (minimum level B1).

Types of grants for an Erasmus+ KA171 SMS IN stay at the Consortium

0 Grant

Beneficiary students will be exempted from tuition fees and will be able to use Consortium's facilities without additional costs (excluding services whose fees are also applicable to UCA students) but will NOT receive a grant financed by Erasmus+ funds, so they will have to cover travel and living expenses by their own means.

Full grant

Beneficiary students will be exempted from tuition fees and will be able to use Consortium's facilities at no additional cost (excluding services whose fees are also applicable to Consortium's students).

In addition, they will receive a grant financed by Erasmus+ funds for travel and maintenance expenses.

Spanish Service for the Internationalisation of Education (SEPIE)

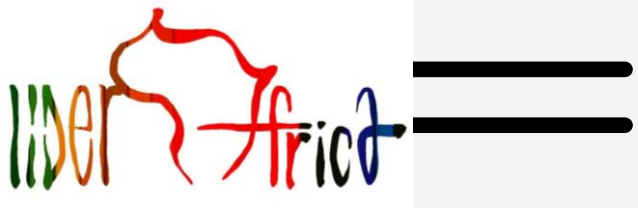
- As a general rule, selected students with a **full grant** will receive both the regular **individual grant (IA)** and the **travel grant (II)**.
- Students who meet the requirements for **fewer opportunities** will receive **additional support** in addition to the individual support for students with fewer opportunities (IB).
- Students with a **recognised disability of 33%** may apply for **additional financial support**.

Full grant amounts and requirements



ANNEX VII





Full grant amounts and requirements



Individual support

- Individual support
850€/month
- Additional support to individual support for students with fewer opportunities
250€/month

Support for students with a recognised 33% disability

- Please contact the Internationalisation Office by email:
erasmus.inclusion@uca.es

Travel support

Distance	Standart placement - amount	Ecological Placement - amount
10 - 99 km:	23 EUR for participant project 2023 28 EUR for participant project 2024	- 56 EUR for participant project 2024
100 - 499 km:	180 EUR for participant project 2023 211 EUR for participant project 2024	210 EUR for participant project 2023 285 EUR for participant project 2024
500 - 1 999 km:	275 EUR for participant project 2023 309 EUR for participant project 2024	320 EUR for participant project 2023 417 EUR for participant project 2024
2 000 - 2 999 km:	360 EUR for participant project 2023 395 EUR for participant project 2024	410 EUR for participant project 2023 535 EUR for participant project 2024
3 000 - 3 999 km:	530 EUR for participant project 2023 580 EUR for participant project 2024	610 EUR for participant project 2023 785 EUR for participant project 2024
4 000 - 7 999 km:	820 EUR for participant project 2023 1188 EUR for participant project 2024	- 1188 EUR for participant project 2024
8 000 km or more:	1500 EUR for participant project 2023 1735 EUR for participant project 2024	- 1735 EUR for participant project 2024

3. PRE-SELECTION AND NOMINATION OF STUDENTS BY THE PARTNER UNIVERSITY

3.1 PRE-SELECTION

Home University

Criteria of transparency and equal opportunities for applicants

Home University and consortium

General eligibility requirements and the scale established by the Consortium and the specific pre-selection criteria of the partner university must be published in the institutional media of the home university.

Evaluation Commission of the Vice-rectorate for Internationalisation de

Suitability of the profile of the nominated students = criteria

CRITERIA	POINTS
Consortium (mandatory)	max. 10 points
First participation in Erasmus+	1
Academic excellence	2
MA/PhD student with research plan related to the UCA's priorities	2
Spanish certificate (B2 or higher)	1
Other languages certificates (B2 or higher)	1
Inclusion criteria	3

3.2 NOMINATION

- Number announced by email at the beginning of October 2026.
Partner University in addition to the student nominated for the full grant may
- nominate 2 students for 0 grant.
- Nomination of students does not imply the granting of a scholarship, which will be subject to available funding and the final admission of the student by the Consortium
- It is recommended to establish a reserve list.
Universities that do not have funding allocated in the 2023 or 2024 projects can nominate up to 3 students for the zero scholarship



1st PHASE
Fall Semester
(September-February)

2nd PHASE
Spring Semester
(February-June)

If places are available, partners
will be informed in October
2025.



**NOMINATION
DEADLINE**
31 October
2025

3.3 NOMINATION



Send to gestion.ka107@uca.es

Documents required

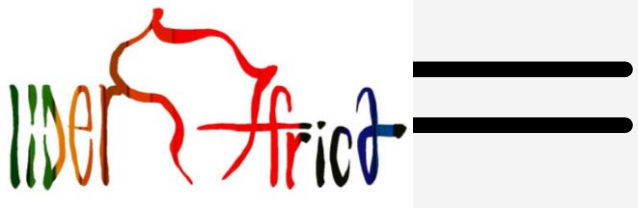
- Nomination Letter both Excel and PDF (Annex III)
- Document of absence of the conflict of interest. (Annex IV)
- Learning agreement (Annex VI) signed by the student, the Home University coordinator and the Consortium's academic coordinator
- Research plan at the UCA and invitation letter for Master or PhD students applying for a research stay (Annex V)
- Certificate of Spanish (level B1 or higher) for all nominees (except for students whose mother tongue is Spanish).

In the case of Master or PhD students who will only undertake a research stay and do not have an official certificate of Spanish, a certificate of English and/or French at B1 level or higher may exceptionally be attached.

- Supporting documentation for the inclusion and diversity criteria (translation required if the language is different from English or Spanish).
- Documentary evidence of the publication of the call on the website of the partner university and the dissemination activities carried out.

The nomination is formalised by the student's home university.

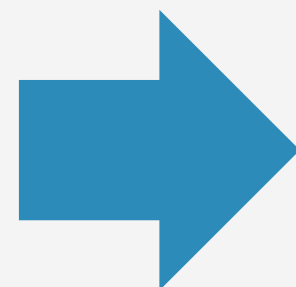




4. ADMISSIBILITY OF STUDENTS BY THE Consortium

Beginning of
December 2025

**Online application:
deadline 28/11/2025**
Mandatory documentation



- Copy of valid passport (valid at least until November 2026).
-  If not, provisionally attach the available passport and correct it by e-mail before December 15, 2025.
- Language certificate (Spanish certificate at level B1 or higher).
 - Students whose mother tongue is Spanish must attach their passport again in the language certificate section.
 - Exceptionally, Master's and PhD students who will only undertake a research stay may present a certificate of English and/or French at level B1 or higher.

It does not imply definitive acceptance, subject to passing the admission procedure for students by the Consortium



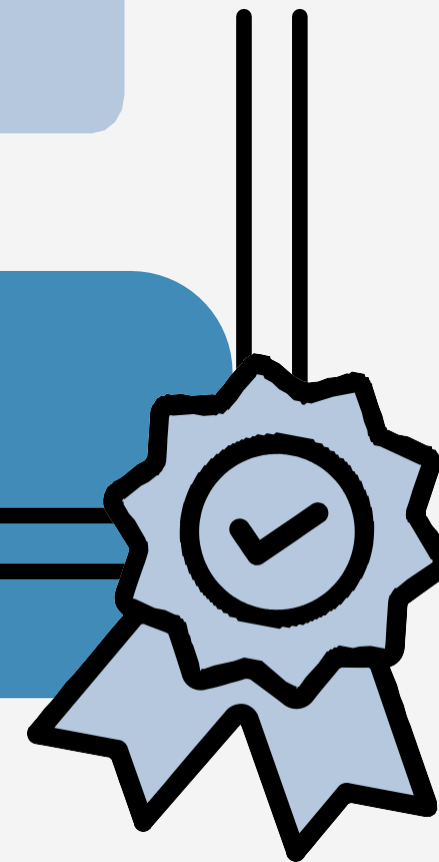
A decorative graphic consisting of two vertical and two horizontal black lines forming a crosshair.

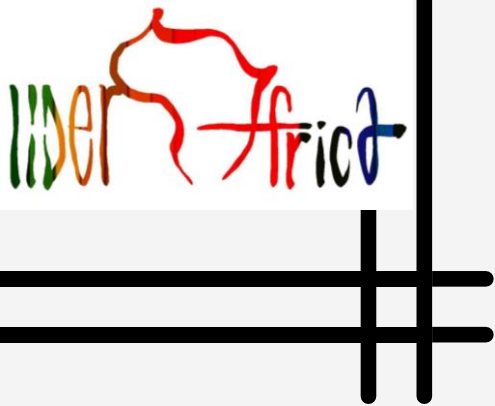
5. RESOLUTION OF THE CALL

End November 2025
Provisional List of Accepted students



Final list of admitted students
Middle of dicember
2025





6. Consortium's Obligations: before, during, after the mobility

Before the mobility

- Send email for access and instructions to the Erasmus+ management platform.
- Make available to the student the letter of acceptance once published on the website of the call the final list of admitted and excluded students.
- Contractt of the accident, repatriation and civil liability insurance policy for each accepted student.

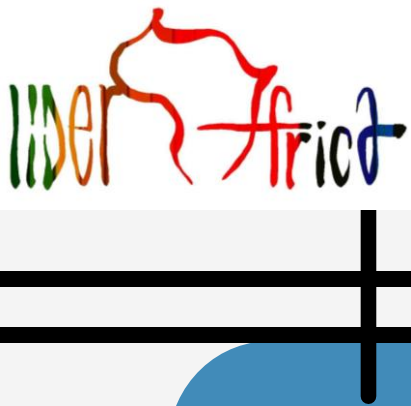
Send the information package about the Erasmus+ stay at the Consortium and the welcome days.

During the mobility

- Pay the awarded grant (individual support and travel grant) if the student meets the requirements for each payment.
 - First payment: 80% of the total grant during the first month of stay, if the students have completed the registration and signed the Grant Agreement.
 - Final payment: remaining amount of the grant (20%) a few days before the end of the stay if the final online survey on the Erasmus+ stay (EU Survey) has been completed and submitted on time.
 -

After the mobility

- Send to the student by e-mail, after the closing of the records at the Consortium (end of February, end of July or end of September), the Transcript of Records or the Report of the student's research activities.
- Request that the document of Recognition of credits/research hours performed at the Consortium be processed.



7. Obligations of admitted students: before, during, after the mobility

Before the mobility

- Manage the Learning Agreement, signed by the student, the academic coordinator of the UCA and the academic coordinator of the sending university .
-
- Book the transport tickets and assume the administration costs. Students with a scholarship will receive the amount of the travel grant in the first payment, depending on the distance between the home university and the Consortium, it is not a reimbursement of the total travel costs.
- Bring enough money to cover the expenses in Cadiz during the first 3 months of stay until having received the first payment.
- Find and book his/her own accommodation
- Access the online linguistic support platform to take a level test of the language.

Apply for a student visa in his/her country and assume the administrative costs.

Sign the Grant agreement on the consortium's mobility platform.

During the mobility

- Stay at the Consortium for at least 2 months (60 days) to be considered as Erasmus+ student and receive the grant.
- Attend the face-to-face registration sessions (one general and one specific for the students of this call) and sign the Grant Agreement.
- Sign the Amendment to the Grant Agreement .
- Fill in the follow-up form halfway through the stay.
- Attend classes or carry out the research work indicated in the Learning Agreement and take the exams that form part of the syllabus of the subjects they are taking at the consortium.
- Take the language course on the Online Language Support platform.
- Inform the Internationalisation Office of the Consortium and the home university in case of early departure (deducting days of stay not completed and if more than 60 days = return of scholarship).
- Complete and submit the Erasmus+ Participant Report (EU Survey) within 10 days after receipt of the link.
- Come in person at the Internationalisation Office (Consortium) on the last day of his/her Erasmus+ stay or the following days to receive the Certificate of Stay.

After the mobility

- Issue the Recognition of credits taken or the research stay carried out at the student's home university.

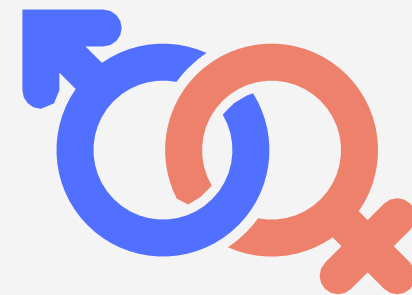
Fill out the UE survey regarding the recognition

Erasmus+KA171 SMS IN Programme



Dissemination

The partner universities will announce this call through their own websites and social networks, as well as local and regional media.



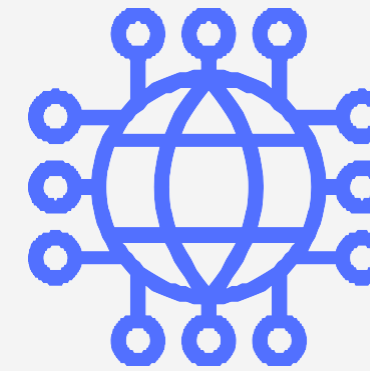
Gender equality

Law 3/2007, of March 22, 2007, for the effective equality of women and men, as well as Law 12/2007, of November 26, 2007, for the promotion of gender equality in Andalusia.



Inclusion & diversity

Equal opportunities and access, inclusion, diversity and equity in all its actions.



Digital transformation

The Erasmus+ program plays a key role in helping citizens of all ages to acquire digital skills and competencies.

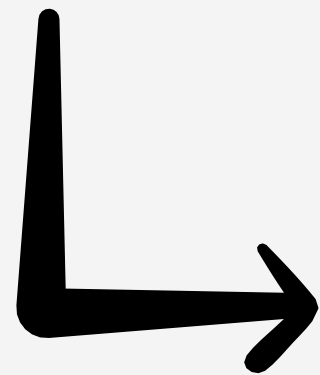


Environment

The UCA actively participates in the promotion and protection of sustainability by promoting green travel in all types of travel



Annexes



Annex I - List of Partner Universities

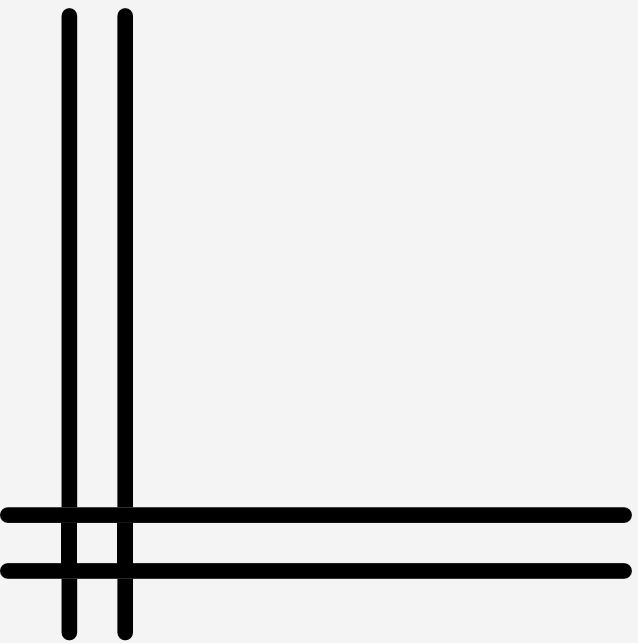
Annex II – Procedures at Consortium Universities

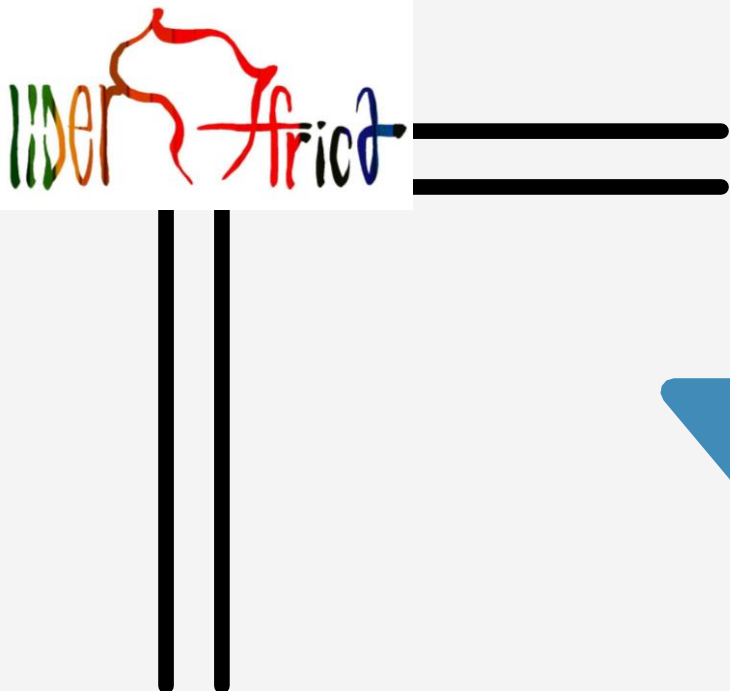
Annex II I- Nomination Letter

Annex IV - Document of absence of the conflict of interest

Annex V - Research plan at the Consortium and invitation letter

Annex VI - Learning Agreement





Nomination Letter

Send in both formats

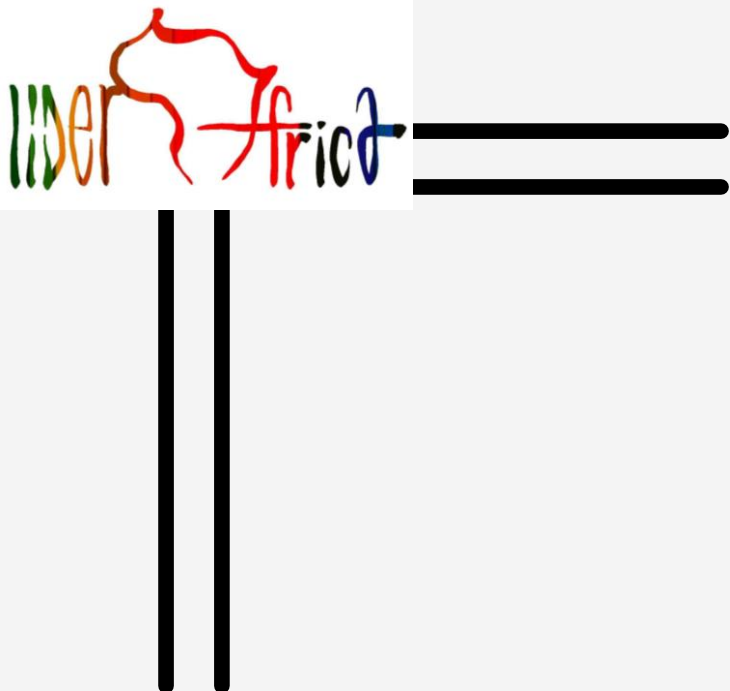


Important

Students who do not have a Spanish certificate must pass a language level test at the UCA in order to be considered for acceptance.

It is recommended to establish a Reserve List

ANNEX II - NOMINATION LETTER											
[25-26] Erasmus+ KA1											
. Name of Sending Institution:											
. Erasmus+ coordinator full name:											
. Coordinator email:											
. Application for: 2025-26 academic year											
. Nominated students with full grant in decreasing order of preference (use CAPITAL LETTERS)											
NAME OF RECEIVING INSTITUTION University of Cadiz/University of Huelva/University of Palmas de Gran Canaria/University of La Laguna)	LAST NAME	FIRST NAME	E-MAIL	LEVEL OF STUDIES (BA/MA/PhD)	FACULTY AT HOME UNIVERSITY	FACULTY AT RECEIVING INSTITUTION	FACULTY COORDINATOR AT THE RECEIVING INSTITUTION	Semester (1st: September 2025-February 2026 / 2nd: February - June 2026)	CERTIFIED LEVEL OF SPANISH Minimum B1 level, mandatory for all BA/MA students	CERTIFIED LEVEL OF ENGLISH/FRENCH Minimum B2, only for MA/PhD students for re-acceptance	Th... h... w... th... Sp... acc...



Document of absence of the conflict of interest



Universidad
de Cádiz



EU
EUROPEAN UNIVERSITY OF THE SOUTH



Cofinanciado por
la Unión Europea

AYUDAS DE MOVILIDAD INTERNACIONAL DESTINADAS A
ESTUDIANTES ENTRANTES DE UNIVERSIDADES SOCIAS DE TERCEROS
PAISES NO ASOCIADOS EN EL MARCO DEL PROGRAMA ERASMUS+
KA171.

CURSO 2025/2026.

ANEXO IV– Declaración jurada de ausencia de conflicto de intereses

Name of the Partner University:

Absence of Conflict of Interest

We, the undersigned, confirm that we do not have any conflict of interest in connection to the applicants below. A conflict of interest may arise in particular as a result of economic interests, political, family or emotional ties or any other relevant connection or shared interest. We also confirm that we will inform the University of Cadiz of any issue that could give rise to a conflict of interest.

Selection Results

We hereby declare that the students have been selected according to the EU Commission's principle that requires a call for application that addresses all potential participants and a selection process which is fair, transparent, objective and documented, ensuring equal opportunities to participants eligible for mobility. All calls, announcements, applicant lists and selection records are kept available upon demand.

SELECTION COMMITTEE

Name	Surname	Position	Signature

Place, Date and Stamp

ANNEX V





A. Propuesta de investigación /Abstract of the research

Nombre del estudiante/Student's name:	
Apellido del estudiante/ Student's surname:	
Nº pasaporte/Passport number:	
Email:	
Universidad de Origen/ Home University	
País de la Universidad de Origen / Country of the Home University	
Nombre y apellido del Tutor/Director de Tesis en la Universidad de origen / Name and surname of the Tutor/PhD supervisor at the Home University	
Email del Tutor/Director de Tesis en la Universidad de origen / Email of the Tutor/PhD supervisor at the Home University	
Título de la tesis de la Universidad de Origen / Title of the PhD thesis at the Home University	
Universidad de Destino/ Receiving Institution	Universidad de Cádiz Universidad de Huelva Universidad de Las Palmas de Gran Canaria

B. Carta de invitación/ Invitation Letter

(Receiving Institution's FACULTY)

This invitation does not imply acceptance of the student as an Erasmus+ grant beneficiary, which will be conditional to successful completion of the admission procedure by the student and to final

ANNEX IV





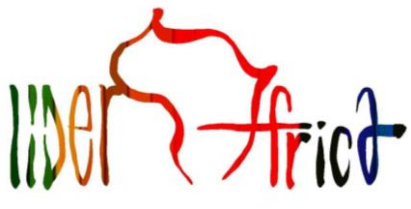
Table A			
Study Programme at the Receiving Institution (physical component of the mobility)			
Component			Number of ECTS credits* (or equivalent)

Commitment	Faculty Erasmus+ coordinator or PhD school coordinator					Date	Signature
Student							
Responsible person at the Sending Institution*							
Responsible person at the Receiving Institution* Institutional coordinator†							
Responsible person at the Receiving Institution* Academic coordinator‡							

✓ The document must be signed by the student, the coordinator of the home university and the Consortium's academic coordinator.

ANNEX VI





Timing of the Call

06.10.25

Launch of the Call: publish on the website, contact partners

31/10/2025

Deadline for nominations

beginning November 2025

Provisional List of admitted, excluded applications

Definitive List of admitted, excluded applications

Middle November 2025
28/11/2025

Deadline for the online application

Beginning december
2025

Provisional list of admitted students

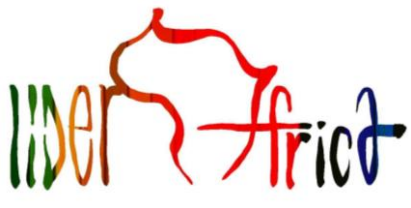
Mid-Dicember 2025

Definitive list of admitted students

End December 2025

Letter of Acceptance





Timing of the Call

Beginning
February 2026

- Students arrival
- Registration days
- Signature of the Grant Agreement
- First payment
- Self-enrolment (Automatrícula)

Mid- April 2026

- Follow-up
- Amendment to the grant agreement

Mid-May 2026

- BM Survey Online

Mid june 2026
Mid- june 2026

- Grant final payment (20%)
- Certificate of stay

July 2026

- Transcript of Records

Beginning
September 2026

- Recognition of credits / Research hours by the Home University



Thank you
very much for
your attention

