**Mobility Agreement**

**Staff Mobility For Training[[1]](#endnote-1)**

Planned period of the training activity: from *[19/05/2025]* till *[23/05/2025]*

Duration (days) – excluding travel days: ……5……….

**The signature of the coordinator from the University of Cadiz (UCA) on this document solely certifies your participation in this activity and does not imply the award of any scholarship. For any questions related to Erasmus+ scholarships, please contact the international relations office at your university.**

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Gender [*Male/Female/Undefined*] |  | Academic year | 2024/2025 |
| E-mail |  | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/Department |  |
| Erasmus code[[4]](#endnote-4)  (if applicable) |  |
| Address |  | Country/ Country code[[5]](#endnote-5) |  |
| Contact person  name and position |  | Contact person e-mail / phone |  |

**The Receiving Institution / Enterprise[[6]](#endnote-6)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **UNIVERSITY OF CADIZ** | | |
| Erasmus code  (if applicable) | **E CADIZ01** | Faculty/Department | Internationalization  Office |
| Address | Oficina de Internacionalización  Edificio Hospital Real  Plaza Falla, 9, 11003  Cádiz | Country/ Country code | **SPAIN** |
| Contact person, name and position | Francisco Javier de Cos Ruiz – Facultad de Ciencias Sociales y de la Comunicación | Contact person e-mail / phone | **francisco.decos@uca.es** |
|  |  | Size of enterprise  (if applicable) | <250 employees  >250 employees |

#### For guidelines, please look at the end notes on page 3.

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: Spanish

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| **Overall objectives of the mobility:**   * Fomentar el uso del español como lengua vehicular en contextos académicos internacionales. * Promover la interculturalidad en las universidades a través de la enseñanza y el aprendizaje del español. * Desarrollar competencias lingüísticas y culturales en el personal universitario para mejorar su capacidad de interacción en entornos multiculturales. * Fortalecer la cooperación internacional entre universidades mediante programas educativos y de investigación en español. * Explorar el impacto del español en la internacionalización de la educación superior, destacando su papel en la movilidad académica y profesional. |
| **Training activity to develop pedagogical and/or curriculum design skills: Yes ☐ No x** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**   * Fortalecimiento de redes internacionales, mejorando la colaboración académica y de investigación. * Mejora de la competitividad institucional, potenciando la atracción de más estudiantes y personal de diversas culturas. * Intercambio de buenas prácticas, compartiendo enfoques innovadores en la enseñanza del español y la gestión intercultural, y contribuyendo a la modernización educativa. * Desarrollo profesional del personal, con la adquisición de nuevas competencias lingüísticas, pedagógicas y culturales, para la mejora de la capacidad de gestionar la diversidad en la educación superior. |
| **El español como motor de internacionalización y diálogo intercultural en la Educación Superior**  **PROGRAMA PROVISIONAL**  **19/05/2025 Lunes**   * Bienvenida institucional. Conmemoración del 20.º aniversario del Campus de Jerez. * Presentación del programa de actividades * Pausa para café * Registro de participantes. Procedimiento administrativo Erasmus+   **20/05/2025 Martes**   * “Curso apresurado de andaluz o cómo hablar español sin sentirte extranjero en Cádiz” * Pausa para café * Ponencia invitada * Visita guiada a la ciudad de Jerez   **21/05/2025 Miércoles**   * Mesa redonda *Experiencias de internacionalización en casa* * Visita y convivencia intercultural en la Feria del Caballo de Jerez 2025, con comida   **22/05/2025 Jueves**   * Mesa redonda *Experiencias en Hispanoamérica*, con la intervención de las universidades participantes * Pausa para café * Mesa redonda *Experiencias en países no hispanohablantes*, con la intervención de las universidades participantes   **23/05/2025 Viernes**   * Presentación de buenas prácticas y conclusiones * Clausura institucional * Entrega de diplomas acreditativos |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**   * Desarrollo profesional del personal, con la mejora de las habilidades lingüísticas, interculturales y pedagógicas y de la capacidad de trabajar en entornos internacionales. * Fortalecimiento de las relaciones institucionales, facilitando futuros proyectos conjuntos, intercambios académicos y de investigación. * Innovación en la enseñanza, para su aplicación en los programas educativos. * Incremento en la internacionalización, con la atracción de estudiantes y personal internacional. * Mayor conciencia intercultural, mediante la promoción de un ambiente más inclusivo y diverso en las instituciones. |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[7]](#endnote-7)** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

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| **The staff member**  Name:  Signature: Date: |

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| **The sending institution**  Name of the responsible person:  Signature: Date: |

|  |
| --- |
| **The receiving institution/enterprise**  Name of the responsible person: F. Javier de Cos Ruiz  Signature: Date: |

1. Adaptations of this template:

   In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types.

   In the case of **mobility between Programme and Partner Countries**, this agreement must be always signed by the staff member, the Programme Country HEI as beneficiary and the Partner Country HEI as sending or receiving organisation. In case of mobility from Partner Country HEIs to Programme Country enterprises the last box should be duplicated to include the signature of the Programme Country HEI (the beneficiary) and the receiving organisation (four signatures in total). [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-5)
6. Any Programme Country enterprise or, more generally, any public or private organisation active in the labour market or in the fields of education, training and youth (training of staff members from Programme Country HEIs in Partner Country non-academic partners is not eligible). [↑](#endnote-ref-6)
7. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-7)