

Vice-Rectorate for Internationalisation



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New SMP IN mobility scheme

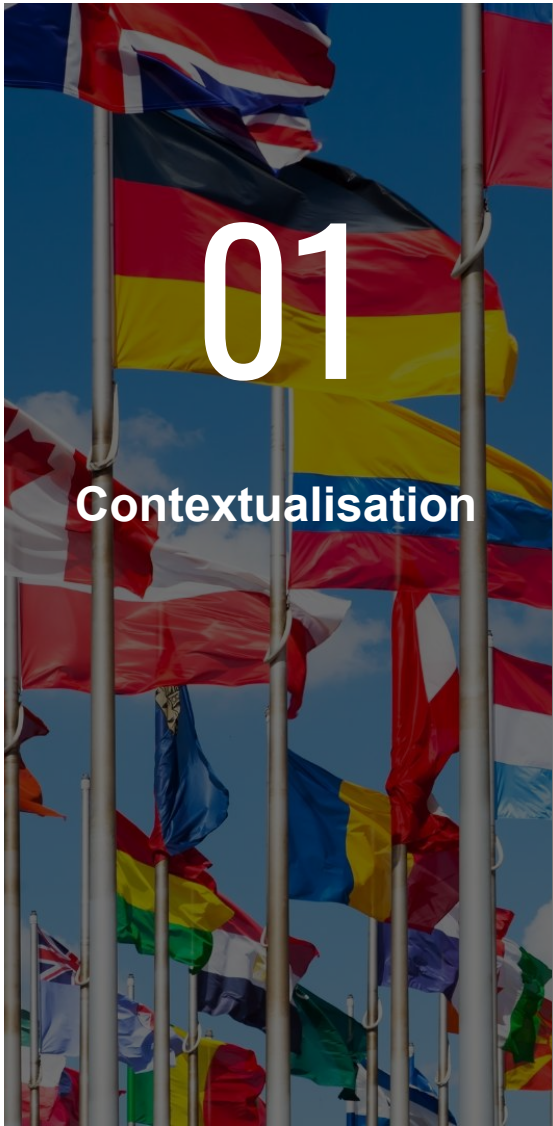
Internationalisation Office



Co-funded by
the European Union

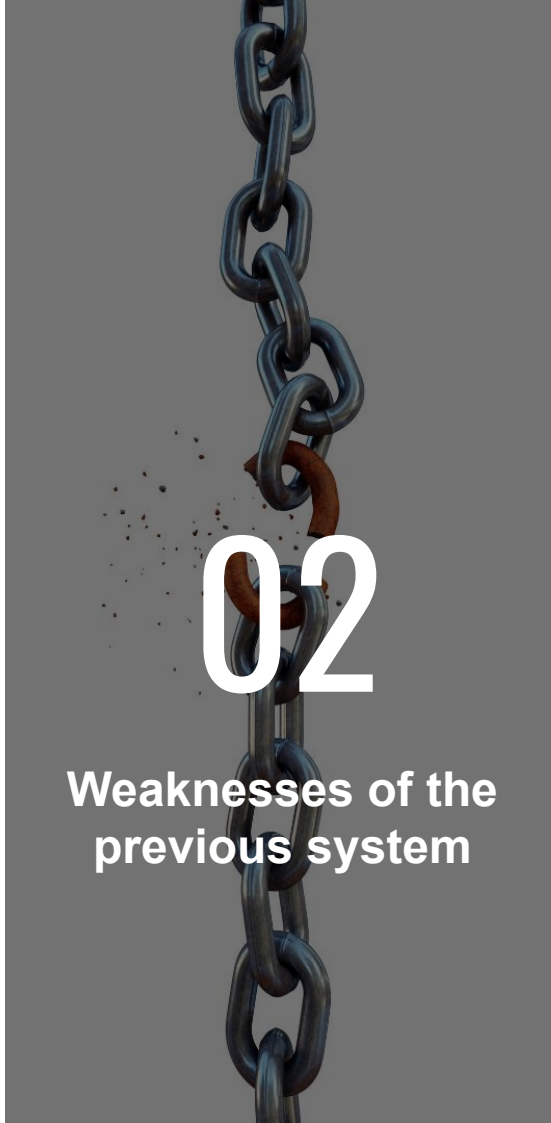


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01

Contextualisation



02

Weaknesses of the
previous system



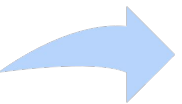
03

Addressing the new
SMP IN scheme



04

Cooperation in the
service of success





05

Advantages of the
new SMP IN scheme



06

Deployment schedule



07

Data summary

Acknowledgements

Challenges and vision on the Internationalisation of the UCA

- **Mission:** progressive adaptation of the tools and procedures for the internationalisation.
 - **Central axis:** enlargement and deepening on internationalisation and, in particular, incentive and stimulating and strengthening internationalisation at home.
- **Opportunity:** the UCA's leadership and membership of the European University of the Seas (SEA-EU) consortium.



Central axis:
Internationalisation
at home



Mission: Progressive
adaptation for the
internationalisation

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Challenges and vision on the Internationalisation of the UCA

- **Fundamental vision and intention:** internationalisation as a vehicle for the **qualitative and ongoing impact** in the entire institution with benefit in each sphere.
- **Opportunity:** relying on the wave of transformation which involves the leadership of the **European University of the Seas** by the UCA.

Constituent backbone:
Internationalisation with
qualitative effects in the
socio-institutive sphere.

Opportunity: SEA.EU as a tide
of support, leadership and
transformation.

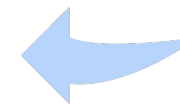
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Challenges identified:



- General and specific ones

Passive character of the SMP IN

Lack of proactivity on the mechanisms of incoming mobility.

Administrative need

Excessive spontaneity and insufficient planning.
Centralisation in the Vice-Rectorate, *ergo*, lack of autonomy and control in the Centres.

Projection

No visible impact within the sphere of the university mobility.

Objectives

- ❑ What is intended to?



General



To promote and strengthen mobility around offers:

- *INTERNATIONAL TRAINEESHIP EN LA UCA*; and, in particular, the offer of
- “Traineeship para tareas de apoyo lingüístico” (“Traineeship for tasks of linguistic support”)

Specific



- Becoming a **visible, organized, planned system** with an actual impact.
- To analyse and focus on the **mobility demand** of the Centres, regarding the singularity of each of them.

Modalities

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MODALITY 1.

Traineeships in UCA Centre and Services (SMP IN)

Vice-Rectorate for Internationalisation

Modalities

The new SMP IN mobility scheme

MODALITY 2.

Traineeships of linguistic support type (SMP IN)



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Modality 1. Traineeships in UCA Centre and Services (SMP IN)

01 Strengthen Internationalisation of the Centres and Services.

- **Centres:** incorporation of conversation assistants in the Centre dynamics (ex.)
- **Services:** central services of investigation in science and technology, personnel department, etc. (ex.)

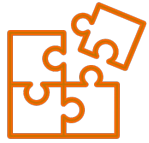
02 Creation of an OFFERT OF AN INTERNSHIP POSITION

03 Unified offer: available in the webpage and sent to the partners.

- Elaborated from the **annex form**.

04 Dynamic and periodically updated offer

Modality 1. Traineeships: Basic concepts



Workload:

25 to 35 h per week
(including training).



Duration:

from 2 to 12
months



Tasks:

defined in the **TA** according
to the education of the
internship student.

Training for the Trainee is offered:

Didactic and/or professional
competences in...

Services, laboratories, techniques;
a port (Algeciras), schools, etc.

Offer published in the
internationalisation webpage
(*dissemination to the Centres*)
including the model of LA.

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+Knowledge



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Modality 1.



The **UCA* responsible** decides about the suitability of the candidature or solicitude.



Signature of the Training Agreement as a **previous stage to the mobility and the management** by the Internationalisation Office.



Report of the Selection of Origin (KA131) or Nomination (nomination) by the Partner University (**KA171**).

*The UCA mobility responsible will depend on each Centre and/or department or service offering the internship. ([to learn more](#))



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→ Centre Coordinator

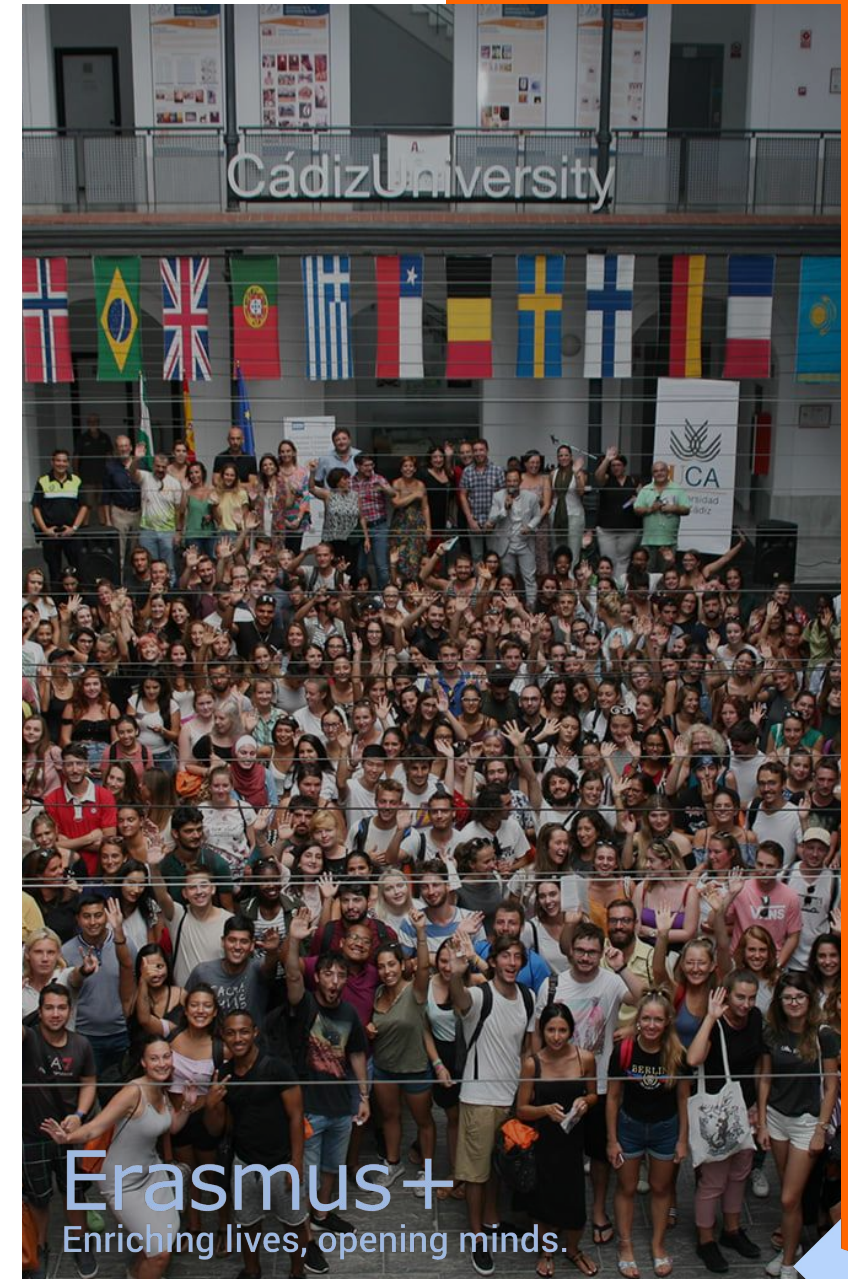
- ✓ Responsible of signing the **Training Agreement (TA)**.

Important: indicating **title of the Centre Coordinator** (*Vice-dean, Coordinator of the Centre, Chief of Service or other*).

→ Mentor / Mobility coordinator

- ✓ They work with the student (guiding, orienting, dynamics of internship, etc.)
- ✓ They elaborate the TA along with the student.
- ✓ Their name is reflected in the ORI 2.

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Modality 2. Traineeships of linguistic support type (SMP IN)

Objective.

Strengthen internationalisation in the Centres through linguistic support



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Modality 2. Language assistants

TASKS

- Defined by the **Dirección General de Política Lingüística** (General Direction of Linguistic Politics) in the model *Training Agreement* “Language Assistant”.
- **Susceptible to modification** by the mentor with approbation of the DG de Política Lingüística (General Direction of Linguistic Politics).

Modality 2.

Language assistants



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It is responsible for launching the Call and its dissemination.

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Centre Offer

Each Centre is offered with a sheet (approved by Poling) with a link to its webpage.

Candidates

They choose the Centres through the established bases in Erasmus Prácticas.

**VR does not award the candidates as it has until now.

Selection criteria

The candidates criteria are free (interviews, CV, scale, etc.) and are arranged by the Centres.



The necessary collaboration VINT-Centres- Services to success

Internationalisation Office

They **collaborate** with other Centres and Services for the organisation and start-up of the Offer, that being activities subject to some flexibility, look for adaptation and adequacy to the necessities and interests of each Centre and Service.

Ultimately, these Centres will be the responsible ones of the **tasks to be developed** by each of the incoming internship students, with the *previous approbation* of the Internationalisation Office.

The **process of selection** of each student, as well as the acceptance of them, will be carried out by the person responsible of the internship position offered (mentor, centre coordinator, head of service...).



Advantages of the new SMP IN scheme



Institutional point of view

Improved reception **work for traineeship students.**

01

Increased **visibility, management, planning, monitoring and impact.**

02

Impulso de la **Internacionalización de Centros y servicios.***

03



04

Decentralisation and streamlining of the selection procedure for intern students.

05

More active implication of the UCA community in the process of internationalisation of the university.

06

A more modern, dynamic, organized **institutional image** in the eyes of international partners.



*It implies **benefits for the entire university community** being the singularity of each individual taken into account.

Stages

- **Preparation of the offer by the Centres and Services.**
- **Preparation of Call KA171+ SMP IN.**
- **Preparation and publication on the website of the Offer of Centres and Services.**
- **Publication and Dissemination to Partners and IN Offer.**
- **Management of selected nominations.**
- **Management of mobilities and payment of grants.**
- **Reception and incorporation in the centres.**



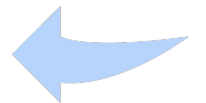
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	Start	End
Compilation of the Offer by the Centres and Services	15/07/2024	30/09/2024
Preparación de Convocatoria KA171+ SMP IN	15/07/2024	19/07/2024
Preparation of the KA171+ SMP IN call for proposals	20/07/2024 20/09/2024 ... Each month if there are changes	20/07/2025
Publication and Dissemination to Partners Call and Offer IN	2024/2025	



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Data collection by Centres or Services



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What does it consists of?

First stage

Online Forms

The applicant will *fill and send the requested data*. ([Click here](#))

Second stage

Results publication

The information received will be collected and arranged.

Afterwards, it will be published **on the webpage**. From the *Internationalisation Office* it will be disseminated among the partner Universities.

Third stage

Recommendation to mentors

Disseminate among its collaborators.

SMP-IN

FUNDING

- ✓ **KA131:** Erasmus funds from the home university.
- ✓ **KA171:** “BECA 0” or Erasmus funds awarded to the UCA according to the region.



- ✓ **UCA fundings:** UCA Complement for Incoming Internships with the profile Linguistic Assistant (**subject to budget availability**).
 - Erasmus funds are topped up to 850 per month.





SMP IN Thank you

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