**Mobility Agreement**

**Staff Mobility For Training[[1]](#endnote-2)**

Planned period of the training activity: from *[22/04/2024]* till *[26/04/2024]*

Duration (days) – excluding travel days: ……5……….

**La concesión de una beca Erasmus+ no resulta de la firma de este documento por parte del coordinador UCA. Para los intercambios entrantes de KA171, las subvenciones se concederán únicamente sobre la base de la resolución de selección de la UCA.**

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-3) |  | Nationality[[3]](#endnote-4) |  |
| Gender [*Male/Female/Undefined*] |  | Academic year | 2023/2024 |
| E-mail |  | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/Department |  |
| Erasmus code[[4]](#endnote-5)  (if applicable) |  |
| Address |  | Country/ Country code[[5]](#endnote-6) |  |
| Contact person  name and position |  | Contact person e-mail / phone |  |

**The Receiving Institution / Enterprise[[6]](#endnote-7)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **UNIVERSITY OF CADIZ** | | |
| Erasmus code  (if applicable) | **E CADIZ01** | Faculty/Department | **Oficina de Cooperación**  **Internacional** |
| Address | Oficina Cooperación Internacional  Edificio Hospital Real  Plaza Falla, 9, 11003  Cádiz | Country/ Country code | **SPAIN** |
| Contact person, name and position | Pilar de Castro – Jefa de Servicio | Contact person e-mail / phone | **cooperacion.internacional@uca.es** |
|  |  | Size of enterprise  (if applicable) | <250 employees  >250 employees |

#### For guidelines, please look at the end notes on page 3.

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: Spanish

|  |
| --- |
| **Overall objectives of the mobility: Voluntariado Internacional y Agenda 2030**  Fomentar alianzas para promover el voluntariado internacional. Establecer futuras colaboraciones, así como intercambiar información y buenas prácticas. Formación sobre programas y temáticas de voluntariado internacional en el marco de los Objetivos de Desarrollo Sostenibles y la Agenda 2020 |
| **Training activity to develop pedagogical and/or curriculum design skills: Yes ☐ No x** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  Los aprendizajes adquiridos pueden ayudar en la implementación de la estrategia y acciones de Internacionalización en Casa, y cómo nuestra Universidad se beneficia de la diversidad proporcionada por el personal visitante entrante.  Además, se pueden establecer nuevos vínculos con otras Universidades que mejorarán los flujos de movilidad de estudiantes y personal. |
| **Lunes 22 de abril Campus de Cádiz**  09.30-10.00h Registro de participantes.  10.00-10.30h Bienvenida e inauguración a cargo del Vicerrector/a de Internacionalización de la Universidad de Cádiz.  10.30 -12.30 h Procedimiento administrativo Erasmus + (movilidades entrantes KA107)  **Martes 23 de abril Campus de Cádiz**  09.30- 10.30h Dinámica de grupo  10.30- 11.00h Pausa Café  11.00-12.30h Ronda de presentación de Universidades (temáticas sociales y programas de extensión que se trabajan)  12.30-14.00h Mesa redonda “Las alianzas en la cooperación al desarrollo y voluntariado internacional: El trabajo en red en el marco de la Agenda 2030” con la participación de distintas administraciones públicas y ONGs  **Miércoles 24 de abril Campus de Algeciras**  08.30 Autobús a Algeciras  10.00h-11.00h Visita al Campus de Algeciras por determinar  11.00h-13.00h Mesa Redonda sobre derechos humanos e inmigración con las ONG’S y expertos locales  13.00h-14.00h Traslado a Tarifa  14.00h-17.00h Almuerzo libre y paseo por la ciudad  17.30h-19.30h Visita Cultural Conjunto Arqueológico Baelo Claudia  **Jueves 25 de abril Campus de Puerto Real**  9.00 Autobús a Puerto Real  09.30-10.30h Visita a los distintos servicios y facultades del Campus de Puerto Real  10.30- 11.00h Pausa café  11.00- 12.00h. Mesa redonda sobre sostenibilidad con ONG’s y expertos locales  12.00-13.30h visita guiada por la Universidad de Cádiz a las Salinas la Esperanza, del Parque Natural Bahía de Cádiz, municipio de Puerto Real.  13.30- 17.00h Comida convivencia.  **Viernes 26 de abril Campus de Cádiz**  10.00-11.00h Puesta en común y conclusiones  11.00-12.00h Entrega de diplomas y clausura. |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**  Consolidar conceptos y procedimientos sobre voluntariado y Agenda 2030. |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[7]](#endnote-8)** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution**  Name of the responsible person:  Signature: Date: |

|  |
| --- |
| **The receiving institution/enterprise**  Name of the responsible person: Pilar de Castro Herrero  Signature: Date: |

1. Adaptations of this template:

   In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types.

   In the case of **mobility between Programme and Partner Countries**, this agreement must be always signed by the staff member, the Programme Country HEI as beneficiary and the Partner Country HEI as sending or receiving organisation. In case of mobility from Partner Country HEIs to Programme Country enterprises the last box should be duplicated to include the signature of the Programme Country HEI (the beneficiary) and the receiving organisation (four signatures in total). [↑](#endnote-ref-2)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-3)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-4)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-5)
5. **Country code**: ISO 3166-2 country codes available at: [https://www.iso.org/obp/ui/#search](https://www.iso.org/obp/ui/" \l "search). [↑](#endnote-ref-6)
6. Any Programme Country enterprise or, more generally, any public or private organisation active in the labour market or in the fields of education, training and youth (training of staff members from Programme Country HEIs in Partner Country non-academic partners is not eligible). [↑](#endnote-ref-7)
7. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-8)