

Payment of the Erasmus+ KA171 SMS IN program

Mobility course 2023-24

1. The scholarship payment is divided into 3 installments:
 - a. Initial. Fixed for all students. 3000 euros
 - b. Up to reaching 80% of the total scholarship.
 - c. Remaining 20% of the scholarship

2. The students can view the amount of the scholarship they are entitled to in their ORIUCA profile:

| Fuentes de Financiación | | | | |
|--|----------|-----------------------------|--------------|----------------|
| - SEPIE (Todos) días a pagar: min: 60, máx: 300. A pagar desde día 1 hasta día 300. Según estancia : 129 días (4 meses y 9 días). | | | | |
| Línea de pago | Cantidad | Tipo | Periodicidad | Total |
| BAND_30 (500-1999 km) | 275,0 € | Pago por banda de distancia | Pago único | 275.0€ |
| SEPIE ALUMNOS ENTRANTES ESPAÑA KA171 | 850,0 € | Pago simple | Pago mensual | 3655€ |
| | | | | 3930.0€ |
| - SEPIE (Inclusión) días a pagar: min: 60, máx: 300. A pagar desde día 1 hasta día 300. Según estancia : 129 días (4 meses y 9 días). No aplica | | | | |
| Ayuda Total | | | | 3930,0€ |

3. The student can consult the transfers made:

| Transferencias | | | |
|----------------|----------|-----------|-------------------------------------|
| ID | Total | Realizada | Fecha |
| 22167 | 144,0 € | ☑ | 17 de Noviembre de 2023 a las 13:46 |
| 20417 | 3000,0 € | ☑ | 4 de Septiembre de 2023 a las 13:27 |
| Total Recibido | | | 3144,0€ |

4. Bank account. It is recommended to open a bank account when the student arrives at the UCA to facilitate the scholarship process. Thus, the second and third payments are made to the student's bank account. The first payment is always made by cheque. More information on opening a bank account can be found in the compulsory information sessions.

5. Conditions for payments:

Initial payment. Paid when the student joins the UCA and presents the signed grant agreement (original). Further instructions will be sent regarding this. Payment is made by personal cheque and the student will be instructed on how to cash this cheque. The

students must have their passport with them to receive this cheque. It is a fixed amount of 3000 euros.

Conditions for payments:

- Signed grant agreement.

Payment up to 80% of the scholarship. It depends on each student. It is 80% of the total amount displayed in the student's record (3930 in the case of the example) minus 3000 from the initial payment. In the example's case, it amounts to 144 euros.

Payment conditions:

- Signed grant agreement
- Amendment made (if necessary)
- Ergo insurance uploaded on the student's record

Payment of the remaining 20% of the scholarship. It also dependent on each student. In the example's case, it would be 786 euros. (The payment is not yet processed and does not appear in the second screenshot).

Payment Conditions:

- Signed grant agreement
- Amendment made (if necessary)
- Ergo insurance uploaded to the student's record
- Beneficiary Modul survey completed by the student. An email will be sent to the student's email address 30 days before the end of their stay from EU-CORPORATE-NOTIFICATION-SYSTEM@ec.europa.eu with a personalized link to answer a survey. Spanish or English can be chosen to respond. **This is a compulsory condition.** The student must answer it as soon as possible (within a maximum of 10 days). Once done, you do **NOT** have to notify the Internationalization Office. We can verify this information ourselves. If the student has not received the survey email 25 days before the end of the mobility, they must urgently contact the Internationalization Office to clarify the issue.

6. Expected payments dates

First semester: Initial payment - end of September 2023

Second payment (up to 80% of the scholarship) - early December 2023

Third payment (remaining 20% of the scholarship) - end of January 2024, just before the students' departure.

Second Semester: Initial Payment – early February 2024

Second payment (up to 80% of the scholarship) – late April-early May 2024

Third payment (remaining 20% of the scholarship) – late June 2024, just before the students' departure

7. Importance of completing the survey as soon as possible. To process the final scholarship payment before the student leaves Spain, it is essential to fill out the compulsory survey as soon as possible.

8. Extension **without** funding. In the case of students who extend their stay without financing, the final payment of the 20% of the scholarship will be made just before the end of the stay, once they have completed the survey. In other words, students from the first semester who extend their stay without funding in the second semester will receive 20% of the scholarship at the end of June 2024.

9. Closure of the bank account. Before leaving Spain, it is recommended to close the bank account opened here. However, make sure that the payment of the remaining 20% of the scholarship has been paid to you before doing so.