

Dear student,

Please read carefully the following useful information for our incoming students:

### **ARRIVAL IN SPAIN**

Please have a look at the website of the Health Ministry of the Government of Spain with the protocol to get into Spain. It is very important to check the website the previous weeks to the beginning of the trip because the procedures might change depending on the evolution of the pandemic. COVID19

<https://www.spth.gob.es/>

You can find the website in German, French and English.

### **GENERAL INFORMATION**

The teaching period at University of Cádiz is organized yearly. Courses are taught during the following periods (Exam sessions included):

- Autumn semester: 22nd September 2022 - 3th February 2023
- Spring semester: 6th February 2023 - 28th June 2023
- Annual courses: 22nd September 2022 -28th June 2023

Note: The official beginning of the semester is 22<sup>nd</sup> September, but Faculties/Schools might start the lessons a few days later.

Those are the official dates for the semester. The above dates might differ in the case of students attending **ONLY master's programmes**. If that is your case, please contact your coordinator in order to confirm the dates.

Students staying a single semester can only attend the courses offered in such semester. They cannot attend courses offered in other semesters nor full-year courses.

### **SPANISH LANGUAGE COURSES:**

The Official Beginning of the semester is **22<sup>nd</sup> September 2022** but please have a look at the Information about the Spanish courses offered by the Centre of Modern Languages (CSLM): intensive courses starting at the beginning of each semester, before classes start (aprox. 5<sup>th</sup> September), and 3-month regular courses during each of the semesters). The Internationalisation Office at the University of Cádiz partially finances one of these Spanish language courses.

Courses, levels and fees can be found under the following website:

<https://cslm.uca.es/programas-de-espaol/>

Further information: [lenguas.modernas@uca.es](mailto:lenguas.modernas@uca.es)

**Very Important:** Your ID number at the University of Cádiz coincides with your Passport or ID Card number provided in the Application Form. We kindly ask you to use the same number when enrolling in the language courses.

### **ACCOMMODATION:**

You will find information under the following websites:

<https://atencionalumnado.uca.es/alojamiento-oficina-de-alojamiento/>

Cádiz, Jerez y Puerto Real: [oficinadelestudiante@uca.es](mailto:oficinadelestudiante@uca.es)

Algeciras: [alojamiento.algeciras@uca.es](mailto:alojamiento.algeciras@uca.es)

We recommend students studying at the Jerez and Algeciras campuses to find accommodation in these cities. Jerez is 30 Km away and Algeciras 120 km away from Cádiz.

If you have no accommodation before your arrival in Cádiz, you could book a room in a hostel for the very first nights. In the following link you can find the list of hostels in the province. You have to introduce the word “Cádiz”, “Jerez”, “Puerto Real” or “Algeciras” in the field “población”.

[www.cadiznet.com/hostales](http://www.cadiznet.com/hostales)

Here you can find the official links of the town halls of Cádiz, Jerez, Puerto Real and Algeciras where some practical information can be found about tourism and accommodation:

<http://institucional.cadiz.es/>

<http://www.algeciras.es/es/index.html>

<https://www.puertoreal.es/riim/webmunicipal.nsf>

<https://www.jerez.es/>

You could also use temporal accommodation apps such as booking.com, Airbnb...

### **ERASMUS STUDENT NETWORK (ESN)**

This is the Official Organization for the Exchange students of the University of Cádiz. They organise cultural and leisure activities to our incoming students.

For further information:

<http://www.esncadiz.org>

### **VERY IMPORTANT. ONLINE PROCEDURES**

**Due to COVID-19 alert, all the procedures with the Internationalization Office and Secretary's Office will be ONLINE:**

- **Online Registration:** Your boarding pass, train ticket or bus ticket will be requested, so please keep it with you. If you are using your own car to come to Cádiz then you will be requested to send us a solemn declaration with the date of your arrival in Cádiz.
- **Certificate of arrival:** We will be sending you a certificate of arrival to your e-mail address once you have completed the online registration. It will be electronically signed and you will be able to send it forward to your home University online per e-mail
- **Matricula:** We will send you a link with the instructions on how to register your subjects in our computer system at the beginning of September.
- **Information of the services of the Universidad de Cádiz.** We will send you a link to our website where you will find short powerpoint presentations regarding:
  - Services of the Universidad de Cádiz (Sport, Library, ESN, Language Centre, cultural activities, etc...)
  - What to do at the end of your stay (certificate of departure...)
  - What to do to extend your stay with us if you are interested.

**We would also like to have some information meetings with all our incoming students. We will let you know per e-mail how to join any of these sessions throughout September.**

### **INSURANCE:**

In order to be able to register in the University of Cádiz as an Exchange student you have to show a prove that you are covered by an insurance with (at least) the following conditions:

- Repatriation
- Accident insurance
- Liability insurance
- Health

The University of Cádiz recommends the following insurance but you can contract a different one but please make sure it covers, at least, the above mentioned insurances: [Seguro Ergo](#)

Note for European Union citizen students: European Health Insurance card is NOT enough. You will also have to have an insurance with the above mentioned covers.

Additionally, please do not forget the **European Health Insurance Card (just for European Union citizens)**.

### **CAMPUSES OF THE UNIVERSITY OF CADIZ – CENTRES**

Campus Cádiz	Campus Puerto Real	Campus Jerez	Campus Algeciras
Facultad de Medicina	Facultad de Ciencias	Facultad de Derecho	Escuela politécnica Superior
Facultad de Filosofía y Letras	Facultad de Ciencias del Mar y Ambientales	Fac CC Sociales y de la Comunicación	Facultad de Enfermería
Fac. CC. Económicas y Empresariales	Escuela Superior de Ingeniería		Escuela Universitaria de Magisterio Virgen de Europa (La Línea de la Concepción)
Fac. CC del Trabajo	Esc. De Ingenierías Marina, Náutica y Radioelectrónica		
Facultad de Enfermería y Fisioterapia	Esc. De Ingeniería Naval y Oceánica		
Centro Universitario de Enfermería "Salus Infirmorum"	Facultad de Ciencias de la Educación		

### **HOW TO GET TO CÁDIZ, JEREZ AND PUERTO REAL**

Cádiz is served by two airports: Jerez airport (XRY) located 30 kms away and Sevilla Airport (SVQ) which although further away (130 kms), is easily reached from Cadiz by train or bus. From Sevilla there are flights to many European destinations.

Jerez Airport website: <https://www.aena.es/en/jerez.html>

Public transport between Jerez Airport and Cádiz:

<https://www.aena.es/en/jerez.html> Up on the left, click on "getting there"

Sevilla Airport website: <https://www.aena.es/en/seville.html>

There are different possibilities to get to Cádiz, Jerez and Puerto Real. You can rent a car at the airport and drive to Cádiz or take the shuttle bus from the airport to Seville Train Station (Santa Justa) or Seville, Prado de San Sebastian bus station.

**Train:**

[www.renfe.com](http://www.renfe.com)

**Buses:**

Estación de Autobuses Comes

Avenida de Astilleros 302. 11007 Cádiz. Tel: 956257415

(behind the train station). Telephone number: 956257415

<https://www.estacionautobusescadiz.es/>

<http://www.tgcomes.es>

**Special information for students staying at Puerto Real Campus:**

Cádiz and Puerto Real are close campuses. Students may choose Cádiz or Puerto Real to live.

**Special information for students going to Jerez:**

We strongly recommend students studying in Jerez Campus to find accommodation there. You can find information about accommodation in the following e-mail address: [oficinadelestudiante@uca.es](mailto:oficinadelestudiante@uca.es)

**How to reach Algeciras:**

Gibraltar Airport: <http://www.gibnet.com/airport/index.htm>

Málaga Airport: <https://www.aena.es/en/malaga-costa-del-sol.html>

There are intercity buses from the airport to Malaga Central Train and bus station.

[www.renfe.com](http://www.renfe.com)

<http://estabus.malaga.eu/>

Jerez de la Frontera and Sevilla Airports. Please check the above mentioned link.

**LEARNING AGREEMENTS**

The Learning agreements (OLA or pdf LA) are to be signed by your Home University, by you and by the University of Cádiz. As mentioned in the information we sent you together with the acceptance letters, you should have sent the learning agreement to your coordinators in your Faculty and NOT in the internationalization office (please do NOT send your learning agreements to [alumno.visitante@uca.es](mailto:alumno.visitante@uca.es)).

If you have not done it yet, please do it as soon as possible. Please be patient to get it signed as the coordinators are dealing with 500 learning agreements.

Please be informed that the University of Cádiz is close during whole August