

Erasmus Información: Hoja 2
Información para alumnos Nominados
EN

Application procedure for nominated students under the Erasmus + KA103

STEP I (Administration) with the International Office.

-Please send the **application form and copy of your ID card or Passport** to the following e-mail address:

erasmus.incoming@uca.es

(We do not request original forms)

1.- Deadlines:

A. 31st May for students starting in September 2018

B. 31st October for students starting in February 2019

2.- Please use a computer to fill out the application form with Capital letters.

3.- Together with the application form, you need to send us a copy of your ID card of Passport. The ID card/Passport number will be your identification in our University (student card, campus virtual, password for the internet connection...)

4.- Uncompleted forms or application forms from your University will not be processed. We can only accept the application form available in our website.

As soon as we process your application form, we will send you an acceptance letter with further information about step II.

Following Spanish regulations, all students in medicine following a practical stage in the Hospital need to send together with the learning agreement an Official Certificate that student has a lack of childhood and teenager sexual offence: <http://www.mjusticia.gob.es/cs/Satellite/Portal/es/ciudadanos/tramites-gestiones-personales/certificado-delitos>

STEP II (Academic) with your future coordinator in Faculty of School.

Please do not start this step until you receive the acceptance letter.

Please send your **learning agreement and copy of your language certificate** to your coordinator in the Universidad de Cádiz. We will give you his/her details with the acceptance letter.

1.- Please, bear in mind that students should have a minimum B1 Level in Spanish Language. To prove it, you need to send us a certificate together with the application form. As an exception, we can accept an A2 certificate of Spanish Language at the time of applying, but the student has to prove a B1 level of Spanish in September or follow the Spanish Language Course that organizes our Language Centre before the semester starts in September.

Information about our language centre: www.uca.es/cs1m. Further information, courses, fees, etc... : lenguas.modernas@uca.es

The acceptance process is the following one:

We will process the application forms and will send the acceptance letters to the students together with information about the following step.

Afterwards, the student should contact his/her future coordinator to get the learning agreement signed. Once you receive it back, you are fully accepted in the University and you can start to get ready to book flights, accommodation.... To help you with this we will be sending at the end of June/November useful information for our accepted incoming students.

Regarding your study programme, please keep in mind:

A.- The Universities in Spain are organized by academic year, that is to say, from October until June, with subjects lasting the whole academic year, and subjects lasting 1 semester. Students in our Institution for only one semester can only follow the subjects offered in such semester and not subjects offered in other semesters neither subjects lasting the whole academic year.

B.- Please have a look at the following link with the subjects in our Institution:

<http://www.uca.es/grados/>

<http://www.uca.es/presentacion-masteres-uca/>

Forms and general information for our incoming students:

<http://internacional.uca.es/erasmus/erasmus-in-coming/erasmus-student/erasmus-program-countries/>